



# 2019 Fair Capital Improvements Application

(One Project Per Form)

**Purpose:** The purpose of the OHHA Capital Improvements Program is to facilitate construction and fund expenses for Capital Improvements solely to, or specifically for, a Standardbred Fair Live Racing Program. This program is a “100% Matching Funds” Grant Program, all funds requested must be matched in their entirety and the Grant Agreement will outline an agreement that must be adhered to for Funds to disburse to the Fair Board. Depending on project size, funds may be disbursed in installments (33%-33%-34%) or in one installment upon Final Completion of the project.

## **Rules:**

Eligible Fairs are those that host live standardbred racing in the year of receipt and have hosted live standardbred racing for at least the five preceding years (without more than 2 cancellations within that 5-years), or the Fair Board has started live standardbred racing at the Fair in the year of receipt after not hosting a live Standardbred horseracing meet for the preceding 5 years. Total Grant Money distributed on a yearly basis will be determined by the OHHA Board of Directors in their sole discretion. The OHHA Board reserves the right to deny a Grant for any reason, or no reason, or limit the total dollar amount of a Grant to any Fair to a maximum of \$10,000 for any Fair in a single year. Fairs are eligible to receive a Grant every-other year, unless as determined by the OHHA Board of Directors on a yearly basis, there are excess funds over and above any funds distributed in that year to fairs that did not receive Grant Monies in the prior year.

Grant monies must be used only for items, labor, or expenses directly related to the initial construction, development, or deployment of a capital project. None of the funds may be used for continuing or ongoing expenses, maintenance, or operating expenses of the capital project. None of the funds may be used for rentals or leases and lease-purchases, whether for Buildings, Equipment, Vehicles, or otherwise.

Matching Funds can be satisfied with a loan or in-kind donations in an amount equal to the Grant being requested. In-kind donations shall be reported with an estimate of the actual cash value and proof being provided with the Application.

## **Process:**

(1) 2019 Initial Application for the Grant due by 5:00 p.m., October 31, 2019.

2019 Initial Applications will receive a Project Agreement by November 29, 2019. Funding equal to 33% of the total projected cost will be forwarded to the Fair Board after return of the Project Agreement if three installments will be necessary. For a Single Installment, the Fair’s Matching Funds will comprise the first 50% of the Capital Improvement with one installment paid upon Final Completion of the Capital Improvement. With a three-installment plan, the final deadline date for the project will be set when 66% of the project is complete.

(2) 2019 Project Report and Request for Payment must be submitted by 5:00 p.m., January 17, 2020.

All Paperwork and Substantiating Documents Requested Must be Received for Final Payment to be Issued. All Paperwork Requested Must be Filled-Out in its entirety. Any paperwork submitted with any missing information will be rejected. Any paperwork that contains falsified information will be deemed an immediate breach of the Application and Grant Agreement. Information submitted from one document to the next must match.

**Application Deadline:** All deadline dates outlined in this Application must be adhered to. All submissions must be postmarked or received in the OHHA Office on or before 5:00 p.m. on the deadline date provided for each individual step in the Process. Documents postmarked or received after the due date for any part of the process will not be considered. You may apply online at [www.ohha.com](http://www.ohha.com), email documents to [sschroeder@ohha.com](mailto:sschroeder@ohha.com), fax to 614-221-8726, or send via First Class mail to the address below.

## **Description of Capital Improvements:**

2237 Sonora Drive, Grove City, Ohio 43123 • (p) 614-221-3650 • (f) 614-221-8726

**A. Capital Improvements include, but may not be limited to:** Standardbred Racing industry-specific **Buildings or Structures** used in conjunction with live race day programs. Buildings or structures includes remodeling or renovation.

1. Buildings and structures may include, construction, demolition, complete heating and lighting fixtures, and all necessary utilities, ventilating, plumbing, sprinkling, and sewer systems.
2. Architectural, engineering, surveying, feasibility or other professional service expenses directly related to the Capital Improvement project.
3. Machinery related to the operation, function, or building of the Capital Improvement at the time of construction or acquisition.
4. Labor or expenses directly related to the initial development and deployment of the Capital Improvement Project only.

**B. Capital Improvements include, but may not be limited to:** **Equipment** that must be included in a Capital Improvement project to use the Building or Structure for the purpose and function of the facility used in conjunction with live race day programs or standardbred racing industry-specific equipment used in conjunction with live race day programs.

1. Carpeting, flooring, blinds, curtains.
2. Racetrack or harness horse barn lighting, cameras, photo finish equipment, video-taping equipment, totalizator equipment, public-address systems, and other items that will be used solely in conjunction with live Standardbred Racing.
3. Not included are consumables or items that have limited value like, paper stock, fuel, oil, common tools.

**C. Capital Improvements include, but may not be limited to:** **Maintenance and Repairs** to a Capital Improvement.

1. Fixing, repairing, or maintenance must have the goal of restoring an item back to an original state of use.
  - a. It may include fixing part of a heating or cooling system, repairing a wall or foundation, glass replacement, replacing roofing materials, mold remediation, purchase of new or sealing windows or doors.
  - b. It may include fixing or repairing a standardbred racetrack surface. It can include drainage tile repair, re-scorching, or the purchase of racetrack surface material.
    - i. Note: Any racetrack surface material purchase request must be accompanied by a certification from a reliable Industry Racetrack Installation or Repair Firm that the racetrack is in good form and not in need of repairs or any other issue that exacerbates the loss of, and/or compromises the ability to maintain sufficient surface material.
  - c. It may include repair of any equipment used in conjunction with the live racing program. Repairs to equipment may include, repairs to tractors, graders, track conditioners, water trucks, etc.

The OHHA Board of Directors reserves the right to modify, alter, or eliminate this Grant Program in its complete discretion prior to any year's application date deadline. Any disputes as to the nature and scope of the Capital Improvements Program shall be resolved in the OHHA's sole and complete discretion.

<b>A. Agricultural Society Information</b>	
Name of Agricultural Society:	

<b>Agricultural Society Contact Person:</b> (Include Primary Authorized Contact Person, Must also include at least three Fair Board Members, including the President and Treasurer)	   (Include Title/Position with Agricultural Society)
<b>Agricultural Society E-mail Address:</b> (Include all that are applicable)	  
<b>Mailing Address:</b> <input type="checkbox"/> (Check and Print Physical Address) (Include Physical and Mailing both, if applicable)	
<input type="checkbox"/> Check if Physical and Mailing Addresses are the same. <input type="checkbox"/> (Check and Print Mailing Address)	
<b>Phone Numbers:</b>	(Main)  (Mobile)  (Fax)
<b>Agricultural Society EIN or Tax ID or          OAKS ID:</b> (If more than one applies, include all and note)	  
<b>B. Fairground Ownership:</b> Check the appropriate box reflecting ownership. If more than one applies please note and provide detail on the lines, below.	
<input type="checkbox"/> Agricultural Society <input type="checkbox"/> County Commissioners (Ag. Society has a Lease) <input type="checkbox"/> Other Ownership	
<b>Ownership Detail:</b>	
<b>C. Proposed Project:</b>	
<b>1. Proposed Project:</b> Provide details on the proposed Capital Expenditures Project Below. Include Details on proposed Matching Funds. Also, include anticipated completion date. (Include additional sheets, if necessary.)	
<b>Proposed Capital Project</b>	    
<b>2. Projected Costs and Matching Funds Detail:</b> Provide summary details on the Proposed Capital Expenditures' Costs Below. Provide a breakdown on the summary Matching Fund Contributions Below.	

Note, whether loan, cash, or in-kind donations by amount. Please include documentation to verify matching funds.

(Include additional sheets, if necessary.)

	<b>2019 Capital Project</b>	<b>Matching Funds</b>
	Total \$ Amounts	Total \$ Amounts
Acquisition Costs		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
Design and Approval Costs		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
Contractor's Costs (Note, if any labor or materials are included in the Costs.)		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
Labor Expenses		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
Material Costs (Not included, above.)		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
Other Costs (Please Note in detail, below.)		<input type="checkbox"/> Cash
		<input type="checkbox"/> Loan
		<input type="checkbox"/> In Kind
<b>Totals</b>		

Include any Meeting Minutes or other Supporting Documents Verifying Projected Costs and Matching Funds Approval. All Applications Require Fair Board Approval. By signing below, all Applicants certify that all regulatory approvals, costs, insurance, expenses, and risk of loss are on the Fair Board. The OHHA in providing a Grant disavows any potential liability of any kind that arises, prior to, during the course of, as a result of, or in any way related to the Capital Improvement. Applicants agree to indemnify and hold harmless the OHHA in its entirety and agrees not to seek liability against the OHHA and agrees to forever release and waive any and all claims it may ever possess or assert against the OHHA and all directors, employees, agents, officials, contractors, attorneys, of same in relation to the Project.

Fair Board Member Signature \_\_\_\_\_ (Print Name, Title, and Date)

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Fair Board Member Signature \_\_\_\_\_ (Print Name, Title, and Date)

*For Office Use Only: Do not write in this space.*

Fair Board Agreement  Single Installment Payment \$ \_\_\_\_\_  
 33% Grant Payment \$ \_\_\_\_\_  
 66% Grant Payment \$ \_\_\_\_\_ [Final Deadline Date] \_\_\_\_\_  
 100% Grant Payment \$ \_\_\_\_\_